



Coronavirus Community Toolkit

# T5-Home Status Notice v3

Last Updated: 5 April 2020

The simple slides below are designed to be printed and taped to your front door, or displayed prominently for any visitors to your house.

**Rationale:** Helps households and visitors follow stay-at-home and social distancing guidance during a period of lock-down. Helps keep our essential services community protected.

**Relevance:** During a period of lock-down

## **Instructions:**

1. Edit Slide Templates that best reflect your circumstances for package delivery
2. Edit and print the relevant instruction for visitors slides you need
3. Print one of the 'Symptom Status', 'Help Status' slides (slides 11-14) that best matches your household situation
4. If your household status changes, change the 'Symptom Status', 'Help Status' slide



Coronavirus Community Toolkit

[www.coronavirus-toolkit.com](http://www.coronavirus-toolkit.com)



# Disclaimer

The use of information on this site is at reader's own risk and no party involved in the information production can be held responsible for its use. By using the content found on this website, you further acknowledge that it is not intended to be a substitute for public health agency guidance, professional medical advice, diagnosis, or treatment. Always seek the advice of your physician or other qualified health provider with any questions you may have regarding a medical condition. Never disregard public health agency or professional medical advice or delay in seeking it because of something you have read here.



[www.coronavirus-toolkit.com](http://www.coronavirus-toolkit.com)

**We Are Trying to  
Prevent Coronavirus  
Spread and Protect  
Our Essential Services  
by Following Stay-at-  
Home Guidelines**



# Friends



– Do...

- ...call if you need help



– Don't...

- ...visit, we are not accepting visitors

# Deliveries

- No signature needed? Please leave on doorstep and ring bell
- Signature needed? See detailed note
- We clean the doorbell with disinfectant after every delivery

**Stay Inside, Stay Positive, Stay Safe**



Coronavirus Community Toolkit

[www.coronavirus-toolkit.com](http://www.coronavirus-toolkit.com)

# Friends



– Do...



– Don't...

# Deliveries

**Stay Inside, Stay Positive, Stay Safe**



Coronavirus Community Toolkit

[www.coronavirus-toolkit.com](http://www.coronavirus-toolkit.com)

# Delivery: No Signature Needed

We are determined to help you do everything in our power to slow the spread of coronavirus. It is safer to avoid any unnecessary contact. We're friendly people, normally, and these are exceptional times.

## **No Signature / Signature Waived**

The undersigned accepts full responsibility for all packages left without a signature in the 'accepted location'.

**Accepted location:** On the front door step

**Other action needed:** Operate the 'Ring' door bell upon delivery  
Ring records you leaving the package and provides proof of delivery

**Signed:** \_\_\_\_\_



# Delivery: No Signature Needed

We are determined to help you do everything in our power to slow the spread of coronavirus. It is safer to avoid any unnecessary contact. We're friendly people, normally, and these are exceptional times.

## **No Signature / Signature Waived**

The undersigned accepts full responsibility for all packages left without a signature in the 'accepted location'.

**Accepted location:**

**Other action needed:**

**Signed:** \_\_\_\_\_ **Dated:**



# Delivery: Signature Needed

We are determined to help you do everything in our power to slow the spread of coronavirus. It is safer to avoid any unnecessary contact. We're friendly people, normally, and these are exceptional times.

## **Preferred: Householder authorizes you to sign on our behalf.**

- Ring the bell and wait for us to answer
- We will stay behind the screen door and authorize your signature

## **Acceptable: Householder needs to sign.**

- 1) Ring the bell to confirm someone is home and place your signature device on the step
- 2) Stand back on the driveway
- 3) Someone will exit the house, sanitize your device and sign for the package before sanitizing it for your benefit and re-enter the house
- 4) Collect your signature device and get safely on your way





# Delivery: Signature Needed

We are determined to help you do everything in our power to slow the spread of coronavirus. It is safer to avoid any unnecessary contact. We're friendly people, normally, and these are exceptional times.

**Preferred: Householder authorizes you to sign on our behalf.**

**Acceptable: Householder needs to sign.**



# Symptom Status



No  
Coronavirus  
Symptoms

# Help Status



No Help  
Needed



# Symptom Status



Household  
Coronavirus  
Symptoms

# Help Status



No Help  
Needed



# Symptom Status



No  
Coronavirus  
Symptoms

# Help Status



We Need  
Help



# Symptom Status



Household  
Coronavirus  
Symptoms

# Help Status



We Need  
Help



Coronavirus Community Toolkit

[www.coronavirus-toolkit.com](http://www.coronavirus-toolkit.com)